



Institute for Capacity Development (ICD)

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Financial Management for NGOs

Course Objectives

- To introduce the participants to concepts and principles of both financial management and the disbursements process of donor funds.
- To ascertain the scope, to identify the opportunities, and to recommend possible further steps for greater harmonization of donor accountability requirements.
- Mechanisms for the commitment and disbursement of funds;
- Reporting by recipients to donors and programme review arrangements;
- To equip co-ordinators of projects with management tools
- To provide tools for efficient Management of Donor- funded projects
- Address current issues in Donor Funded projects

Target Groups

- Project accountants
- Financial managers
- Senior accountants
- NGO and CBO Coordinators
- Project managers and coordinators
- Government accountants
- Policy makers

Course Outline

- General Management functions and principles
- An overview of financial management in NGOs
- Responsibility of financial management in NGOs
- Why financial management is important to NGOs
- Financial management as a shared responsibility
- Good practice in financial management.
- The responsibility of trustees
- Protecting an organisation against unexpected events and external risks
- The legal and moral obligations for good financial management.
- Achieving Good Practice in Financial Management
- Keeping accounts, Budgeting and Internal controls

- Aid Management and accountability Framework
- Financial monitoring and Cash flows management
- Working with donors and finance staff
- Strategic financial management
- Financial Management and Organisational Values
- Ethics and financial management
- Database Management
- Action Planning

Dates: 05th – 16th November 2018

Cost: US\$3150

Duration: 2 weeks

Venue: Pretoria, RSA