Modern Accounting Techniques for Accountants and Auditors

Course Objectives

On completion of programme participants should be able to:
- Apply the concepts and methods that underlie accounting and auditing
- Analyse aspects of financial and management accounting: as they affect governmental units, including public sector enterprises, and other non-profit organisations;
- Acquire techniques and methods for accounting, reporting, measurement and control as applicable to government, public and private enterprises.
- Evaluate the financial viability of projects and activities through income statements and balance sheets
- Integrate financial concepts and policies into the management decision and budgeting process
- Identify the role of Audit in Management;
- Plan and execute effective Audit programmes;

Target Groups

- Auditors,
- Accountants,
- Finance Officers and
- Accounting Officers
- Project Managers

Course Outline

- Management skills and principles
- Understanding The Importance Of Accounts and accountability
- Basics of the Accounting Cycle
- Analyse, Record, and Post Transactions
- Trial Balance
- Financial Report
- Income Statement
- The Profit and Loss Account
- Income Statement Basics
- Prepare and Interpret an Income Statement
- Balance Sheet Basics
- Prepare and Interpret Balance Sheets
- Management of Liquidity
Credit Extension and Debt Collection
Stock Control
Cash Flow Statement
Fundamentals of Financial Analysis
Key Financial Ratios and Ratios Analysis
Understanding Financial Statements
Financial Planning
Budgeting and Forecasting Techniques
Governmental and Institutional Accounting
Public Accounting and Non-public Accounting
International accounting
Cash and Accrual Accounting
Investment Appraisal
Audit planning, Implementation and Control
Auditing Techniques
Fraud Audit
Managing an Audit Unit;
Statutory and Regulatory Framework of Government Accounting and Auditing;
Internal Audit controls, standards and codes
Risk management and risk based audits
Financial Regulations and Control
Financial Reporting and Performance Measurement
Audit Reports
Action Planning

Dates: 15\textsuperscript{th} – 26\textsuperscript{th} July 2019
Duration: 2 weeks
Course Costs: US$3150
Venue: Windhoek, Namibia