



# Institute for Capacity Development (ICD)

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## Policy Implementation and Stakeholder Involvement

### Course Objectives

On completion of the course, participants should be able to:

- Identify relevant and important stakeholders in policy development
- Come up with defined roles of stakeholders in successful policy implementation
- Understand policy formulation and development processes and procedures
- Understand how best to perform policy analysis, formulation and implementation in the public sector environment;
- Communicate and identify stakeholder involvement constraints in policy implementation
- Formulate, disseminate and manage policy as a development tool
- Identify and employ policy formulation and implementation best practices
- Design monitoring instruments in policy implementation
- Identify constraints in policy implementation and come up with solutions

### Target Groups

- Development Partners
- Policy researchers and Consultants
- Policy Developers, Implementers and Impact Evaluators
- Project Managers , Officers and Operations Managers
- Academics and Policy Advisors
- Public and Private Policy Consultants and Advisors
- National and International Programme and Project staff
- Governmental and Non -Governmental policy Administrators
- Community Leaders

### Course Outline

- Management principles skills and applications
- Understanding policy and who makes policies
- Stakeholder Identification in policy making
- Who are stakeholders?
- Disadvantaged Community Involvement
- Stakeholder categories
- Partnerships
- Stakeholder Participation

- Levels of Involvement
- Scope of the Collaboration
- Degree to Which Consensus Emerges
- Consensus Building
- The degree to which the dialogue among participants reflects openness
- Policy drafting strategies & procedures
- Problem identification, structuring & priorities
- Policy options generation
- Policy selection (cost-benefit, risk analysis, short, medium, long term)
- Needs research and analysis for a new and policy
- Consultation process for policy review and formulation
- Drafting interim policy statements , process ,procedures and best practices
- Draft policy reviews and processes criteria
- Internal and external policy approval committee structures, processes and procedures,
- Public participation and Implementation of draft policies
- The role of public opinion and referenda in policy making , implementation and review
- Policy implementation styles
- Participation styles, constraints, strategies
- Implementation constraints
- Developing policy assessment tools and techniques
- The role of the private and public sectors in policy development work
- Types of Policy evaluation and the role of Stakeholders
- Monitoring and Evaluation procedures
- The role of policy impact evaluation
- Why private and public policies succeed and fail in the modern world
- Policy change issues, constraints and strategies
- Communication with Stakeholders in Policy evaluation
- Action planning

Dates: 04<sup>th</sup> – 15<sup>th</sup> December 2017

Cost: US\$2850/delegate

Duration: 2 weeks

Venue: Pretoria, RSA